

AAW Teleconference Board Meeting August 8, 2011

Call to Order

Tom Wirsing called the meeting to order at 6:05 CDT.

Present were Board members Tom Wirsing, Dale Larson, Warren Carpenter, Jean LeGwin, Botho von Hampeln, Binh Pho, Stan Wellborn, Kurt Hertzog, and Cassandra Speier. Also present were: Cindy Bowden, Betty Scarpino, and Greta Tacke.

Approval of the Minutes

June Meeting minutes were deferred until the September meeting.

Staff Reports — Cindy Bowden

Cindy and staff members are working on writing up job descriptions for all positions.

A contract with Complete Conference Coordinator has been approved for 2012 and 2013 symposium planning.

Cindy reported on her recent trip to Washington, DC and Baltimore.

Cindy reported that voting for Board of Director candidates was going smoothly with paper ballots and online voting.

Budget — Warren Carpenter

Budget reports were sent to the Board separately. Warren expects that 2011 symposium income will exceed last year's symposium, but all expenses have not yet been paid. He expects that a final symposium accounting will be available at the end of August.

401K Plan

A plan for establishing a 401K for AAW staff was reviewed by the Board. Cindy will research a number of questions that were asked by Board members before the plan will be considered for adoption.

Editor's Contract — Jean LeGwin

The Publications Committee revised the Editor's contract as requested by the Board at the June meeting. **Jean LeGwin moved that the Board accept the Publications Committee's recommendation to send the revised contract to the Editor for review and comment. Motion carried unanimously.**

25th Anniversary Book — Jean LeGwin

Jean emphasized that there is a limited time to sell (at full price) remaining copies of *Woodturning Today* that AAW has in stock at full price. At the beginning of September Fox Chapel will have released the book to retail outlets, for pre-orders. Due to issues with the initial bulk mailing, AAW has decided to ship books individually and directly from the office. Cindy and the staff will prepare a marketing plan for the book.

AAW Website — Cindy Bowden

Cindy has supplied the Board with a request for proposal and will work with the contract committee to define a contract. Within the next two weeks Yellow Llama will write up a contract that's reviewed by the Contracts Committee, our pro bono lawyer, and the Communications Committee. A rough draft should be available by the next Board meeting.

Yellow Llama has been billing by the job since they began work with AAW. Dale requested information on Yellow Llama's billing to date, and Cindy said she would supply that in the next few days.

Unfinished Business

Dale Larson is working on updating the Board of Director's Handbook and requested staff help in formatting the document.

Dale asked for any comments on symposium improvements to be submitted to him in the next two weeks.

Sandi is working on improving the Instant Gallery experience and would also like comments from Board members. Pre-registration for IG submissions will be a big help in planning.
Stan requested symposium video for promotional purposes.

New Business

The Board reviewed a proposal from the winner of Binh's painted lathe to trade it for some other equipment. Dale will work with him to see if a deal can be made.

Dale asked POP if any artists are interested in painting a lathe for the 2012 lathe raffle.

The next Board meeting will be September 12, 2012, by teleconference.

The next face-to-face Board meeting will be in Chicago November 2-4.

Kurt Hertzog made a motion to adjourn. Dale Larson seconded. Motion carried unanimously.
Meeting adjourned at 7:05 CDT.