Revised August, 2026

Investment Policy of the AATG Endowment Funds

Funds Overview:

A. AATG Endowment Funds consist of:

1. Friends of AATG Fund (Board of Directors Restricted Fund)
2. Endowed Scholarship Fund (Student Study Abroad)
3. AATG Professional Development Fund (Teacher's Support Fund)
4. Delta Phi Alpha Endowed Fund (DPA Chapter and Student Fund)
5. Life Member Fund (Invested Fund for Life Membership Fees)
6. Spanier-Ladwig Endowed Scholarship Fund (graduating senior from German 4 AP/IB at Claremont High School. Not accepting donations)

B. Objective of the AATG Endowment Funds:

1. The objective of the AATG Endowment Funds is the long-term support of the services and programs of the American Association of Teachers of German.
2. Endowed funds should be established judiciously to ensure that enough principal is present to generate dividends. Smaller endowed funds should be avoided. Typically, an initial investment of $50,000 is required to endow a fund. The executive director and the finance committee will consult in cases below that amount.

Management of the AATG Endowment Funds

A. The Finance Committee of AATG:

Finance Committee: Each year the President shall appoint a committee of at least three members of the Board of Directors, including the Treasurer who shall serve as chair. On behalf of the Board of Directors, the Finance Committee shall review recommend to the Board of Directors the annual budget, review and recommend all policies concerning fiscal matters, including investments and review financial statements on a regular basis.

B. Annual Reporting

1. The Executive Director, the AATG Finance Director, the AATG Board Treasurer and The Chair of the AATG Finance Committee shall receive statements on demand for all investments of the AATG.
2. The Chair of the Finance committee shall provide an annual report to the AATG Board of Directors on the state of the investments in the Endowment Fund.

Use of Funds

A. Decision-making process for use of specific funds:

1. The AATG Endowment Funds shall follow an investment strategy that seeks to maximize long-term total returns while safeguarding the principal by minimizing risk.

2. Donor-restricted funds, such as the AATG Endowed Scholarship Fund, will only be used for the purpose intended by the donors and specified in the founding resolution.
3. Current and future funds must be guided by a separate Investment Policy Statement (“IPS”) Each IPS may have differing dispersal guidelines based on donor restrictions or determination by the appropriate AATG committee.

B. Endowment Administrative Fee

1. Unless otherwise explicitly noted in agreements between the AATG and donors, AATG shall assess certain endowed funds with an administrative management fee in order to offset the costs of financial management in the AATG office. The fee will be assessed at the following rates: Funds up to 1.5 million dollars may be assessed at 1% of the fund total annually. Funds above 1.5 million may be assessed a fee of .5% annually. The fees, if assessed, should be drawn within the first quarter of each year and may not be assessed retroactively or rolled over to the following year. The Executive Director and the Chair of the AATG Finance committee make the annual determination regarding which funds will be assessed a fee.

C. Fund Dispersal Guidelines:

1. Fund dispersal requests shall be sent in writing from the finance director or executive director of the AATG to the fund manager.
2. The Chair for the finance committee (in additional to the Executive Director and Finance Director) shall be copied on all correspondence related to fund dispersal.
3. Questions or concerns regarding fund dispersals shall be directed to the Board of Directors Chair.

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