

Nominating Committee: Member

Volunteer Position Description | Elected Position

ROLE PURPOSE

The Nominating Committee develops a qualified slate of candidates for AAPM elected leadership positions and supports a fair, member-informed election process. This description covers the elected volunteer member seats. The Immediate Past President chairs the committee; the President and President-Elect also serve as members under the bylaws. The Chief Executive Officer is the staff liaison to the committee.

CORE RESPONSIBILITIES

- Review the bylaws and applicable election requirements, actively seek nominations and suggestions from members, and encourage qualified candidates to consider Academy service.
- Evaluate nominees and develop a slate with one or more candidates for each position due to become vacant. Give preference to individuals with active service on an AAPM committee, as provided in the bylaws.
- Work with the Committee Chair and staff on the nomination and election calendar, including the Call for Nominations and required deadlines. Submit the slate to the Secretary no later than five months before the Annual Business Meeting.
- Participate in committee meetings and deliberations, bringing independent judgment and a focus on AAPM's interests. Handle candidate information and committee discussions with discretion and maintain confidentiality.
- Disclose potential conflicts and follow the bylaws and applicable Academy policies throughout the nomination process.

ELIGIBILITY AND TERM

Elected committee members must be Physician Members of AAPM and must not have served on the AAPM Board of Directors during the preceding three years. Members are elected for staggered two-year terms. A committee member may not be considered for an election ballot while serving on the committee.

SERVICE COMMITMENT

The committee convenes from August through January. Members should be prepared to attend scheduled meetings, review candidate materials, respond to time-sensitive communications, and complete deliberations and slate development within the bylaws' election timeline.